



INFRASTRUCTURE SERVICES DEPARTMENT
PUBLIC WORKS DIVISION

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September 15, 2011

Re: County RFQ Written Inquiry Responses

To Whom It May Concern:

Bexar County Public Works is responding to the written questions received on its Request for Statement of Qualifications for Professional Construction Inspection Services. Consultant SOQs must be submitted by interested candidates no later than 4:00 pm on Wednesday, September 28, 2011.

Note that substantive deficiencies in vital areas could result in non-selection of a firm.

How many contracts does Bexar County anticipate awarding for this RFQ?

The number of contracts awarded will be dependent upon the qualifications of the firms submitting, but multiple firms will be selected. Ideally, Bexar County would select a pool of four (4) to six (6) firms.

Will the contracts awarded for this RFQ replace any current/ongoing Construction Inspection Services contracts associated with Bexar County and/or Bexar County Flood Control Program related projects?

The expectation is that all firms currently being utilized by Bexar County for construction inspection services, and selected under the prior RFQ, will need to re-compete for additional work.

The first page of the RFQ and "Section 2.8 Response Date" state that SOQ's must be received no later than 4:00 p.m. on Wednesday, September 27, 2011. However, the 27th is a Tuesday.

That statement is in error. Consultant SOQs must be submitted by interested candidates no later than 4:00 pm on Wednesday, September 28, 2011.

On page 7 it mentions that a minimum of 20% should be spent on SMWBE and minimum of 30% should be spent on SBE. My question is if the Prime Consultant is SMWBE certified can they count towards the goals the County is trying to meet? Or can only the sub-consultants on our team be counted?

The prime consultant can contribute to that goal. That being said, Bexar County does encourage the use of certified SMWBE sub-consultants where feasible.

Is there an expected dollar value for the contract to provide the construction inspection services? Can we expect a minimum or a maximum cap?

Selected consultants will be awarded contracts specific to individual construction projects as they become available over fiscal year 2011-2012 at a minimum. The dollar value of any individual contract will solely be a function of the specific inspection needs of that individual project. There has been no minimum or maximum value associated with any individual contract, nor with an individual firm.

Is this statement accurate? The goal for Small, Minority and Women-Owned Business Enterprises is 20%. Of that 20%, a minimum of 6% has to be a small business? If this is not correct, please clarify the minimum participation requirements for each type of enterprise you want.

I'm not sure how to clarify this. The statement from the RFQ is "The Commissioners Court has established as a targeted goal that a minimum of 20% of all procurement dollars are spent with Small, Minority and Women-Owned Business Enterprises, and a minimum of 30% of those procurement dollars are spent with Small Business Enterprises." 30% of 20% is, indeed, 6% of the total contract. Understand that these are County goals, and not statutory requirements.

Will the table of contents count as 1 of the 15 pages allowed for this submittal?

If a table of contents is included, then it will count toward the 15 page limit.

Section 1.4 details inspection and testing coordination services only. Section 1.4.3 states "The key inspectors identified will be expected to work independently...and will be working under the direct supervision of the BCFC Program Manager and Senior Inspector." We assume this just means that they'll be working independently from the company who is providing them, directly under a county manager. Correct?

Inspectors will work independently for the company who is providing them. The intent of the statement was that the inspectors will work with some autonomy, but will ultimately answer directly to Bexar County's Program Construction Manager and Senior Inspector.

Does the County desire that the selected firm, through the proposed project manager, coordinate the inspection and testing forces on the project site to meet the needs of the project construction schedule?

Yes.

What positions does the County consider to be included in the description as "key personnel"?

The answer to this is somewhat dependent upon the individual firm, but at a minimum should include the Project Manager and the specific personnel denoted in section 1.4.2 of the RFQ.

Will the County desire to have the selected firm provide a constructability review of the project design?

No.

Hopefully, these responses to the questions submitted by the consultants will assist you in the preparation of your Statement of Qualifications.

Respectfully,



David R. Wegmann
Capital Projects Coordinator